



Elk Valley Economic Initiative

Job Description and Deliverables: Forest Recovery Advisor

The Forestry Recovery Advisor will work with industry and partners to prepare for industry shifts and support long-term economic diversification. This position is funded by ETSI-BC, and is in partnership with the Cranbrook Chamber of Commerce and Kicking Horse Country Chamber of Commerce.

Contract Position

Length of Contract – 44 weeks from start date

Hrs per week – 26

Remuneration - \$32.50 / hr

Location and Travel

The position can be located anywhere within the Elk Valley and Regional District A & B. The contractor can work from home or may have office space made available.

Duties and Deliverables

Consult with forestry businesses and other businesses within the Elk Valley collecting information to better understand what supports are needed and what diversifications of products and services are possible.

Build local and regional partnerships and enhance communication between relevant organizations, governments, businesses, and Chambers of Commerce. Connect businesses with relevant programs and support where available.

Conduct research and/or engagement to determine what other sectors could potentially thrive in our region.

Work with East Kootenay partners, and co-workers throughout the Southern Interior to investigate and establish benchmarks with other communities in our region to form contingency plans for our region.

Conduct research and engagement to better understand the economic impact of forestry related businesses in the region.

Expand on and continue the recent Business Retention & Expansion work completed by the Elk Valley Economic Initiative focussing on the Forestry Industry and impacts it has on our local businesses.

Attend in-person and virtual community events with marketing materials, brochures, pamphlets, to give to employers re: funding opportunities, community resources.

Attend local (and where possible regional) community meetings that may provide opportunities to support businesses.

Prepare reports for the Elk Valley Economic Initiative committee, granting agencies and program partners as needed on progress, work plans, outcomes, and recommendations.

Resumes will be reviewed as received.

Please submit resume to – coordinator@theelkvalley.ca